MEMORANDUM

TO:

State University Telecommunications Coordinators

FROM:

Frank Cavallaro, Manager F. C.

Bureau of Communications and Computer Services

DATE:

July 5, 2000

SUBJECT:

Audioconferencing Contract

Enclosed is information on the State of Illinois 1-877-SOIConf audioconference service. This service is available for use by state agencies, boards, commissions, state universities and other qualified educational entities.

For a rate as low as 8¢ per minute per person for passcode "meet me" service, 1-877-SOIConf provides many enhanced capabilities. These capabilities include dial-in and dial-out, cassette recording, sub-conferencing, electronic question and answering, broadcast/listen only, permanent call reservation capabilities and more. To set up your account and ensure proper billing, please contact Angela Perricone of the Ameritech Conference Center at (800) 477-2713 with the details of your billing requirements.

We strongly encourage you to complete a cost comparison between this service and any others you may be using or are considering using. For more information about the cost and feature benefits feel free to contact Sarah Zerfas by telephone at (217) 524-2159 or by e-mail at sarah_zerfas@cms.state.il.us

FC:dw